

**TOWN OF OLEAN MINUTES OF REGULAR MONTHLY MEETING
OLEAN TOWN HALL 2634 RT 16 NORTH, OLEAN NY 14760
MARCH 19, 2019 6:00 PM**

PRESENT: Annette Parker-----Supervisor
Scott Zink-----Councilman
Donna Howard-----Councilwoman
Jamie Geise-----Town Clerk
John Artlip-----Councilman
Jerry Dzuroff----- Code Enforcement Officer
Joshua Torrey-----Councilman
Pat Zink-----Highway Superintendent

ABSENT : None

The Board reviewed and signed bills for payment.

Supervisor Parker called the meeting to order at 6:30 with the Pledge to the Flag.

Resolution 1 (R:030119)

APPROVAL OF MINUTES

On a motion of Councilman Artlip, seconded by Councilwoman Howard , the following resolution was

ADOPTED: Ayes 4

Nays 0

Resolved that the minutes of February 19, 2019 be approved.

Resolution 2 (R:030219)

ADOPTING ABSTRACTS

On a motion of Councilman Artlip, seconded by Councilwoman Howard , the following resolution was

ADOPTED: Ayes 4

Nays 0

Resolved that the following bills have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund Nos. 22-34 \$6,118.48

Highway Fund Nos. 27-45 \$10,369.31

REPORT OF TOWN OFFICIALS

SUPERVISOR

- Supervisor Parker presented the monthly bank statements for review by the Board.
- Each Town Employee has received a copy of the Sexual Harrassment Policy. A video is available for them to watch.
- Each employee has received a copy of the Workplace Violence packet for review and handed in the signed paperwork stating that they have read it.
- Supervisor Parker is checking into the possiblility of the Olean Town Court reducing their judges from two to one. She has been talking to the Town Attorney on what steps need to be taken to accomplish this.
- Approval is needed for Jim Hannon Engineering and Municipal Solutions to be the Engineer and Advisor for the Indiana Sewer District.

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Resolution 3 (R:030319)

APPROVAL OF HANNON ENGINEERING, P.C. FOR INDIANA SEWER PROJECT

On a motion of Councilman Artlip, seconded by Councilwoman Howard, the following resolution was

ADOPTED: Ayes 4

Nays 0

Resolved that the RFQ (Request for Qualifications) and the RFP (Request for Proposals) for the Indiana Avenue Sewer District are approved. The engineer will be Jim Hannon Engineering and Municipal Solutions will be the administration and reporting service, pending approval from OCR (Office of Community Renewal). **OCR approved Tuesday, April 2, 2019.**

SUPERINTENDENT OF HIGHWAYS

- Logging is being done on Rock City Road.
- The Constitution Grant money will be reimbursed to the Town in mid April.
- The Town is still waiting to hear from the State about the approval of the Shared Service money.
- The 2012 550 truck is being serviced again. The truck is costing the Town too much money in repairs. Superintendent Zink would like to purchase a new truck to replace it.

Resolution 4 (R:030419)

PURCHASE OF NEW 550 TRUCK

On a motion of Councilman Artlip, seconded by Councilwoman Howard, the following resolution was

APPROVED: Ayes 3

Nays 1

Resolved that a new 550 truck will be purchased.

- There is a need to replace the old wood chipper as it is becoming dangerous for the workers to use because of its' age and condition.

Resolution 5 (R:030519)

PURCHASE OF WOOD CHIPPER

On a motion of Councilwoman Howard, seconded by Councilman Artlip, the following resolution was

APPROVED: Ayes 3

Nays 1

Resolved that a new wood chipper will be purchased. This will be on a lease to own, with the first payment due on delivery.

CODE ENFORCEMENT OFFICER

- Code Enforcement Officer Jerry Dzurhoff submitted a list of permits and complaints for February 19, 2019 through March 19, 2019.
- The Zoning Board will meet on April 13, 2019 at 9:00 am to discuss the variance for the sign replacement for Mallery's Body Shop on Constitution Avenue.

JUSTICE REPORTS

Two checks were submitted to Supervisor Parker for the month of February in the following amounts:

Judge Churakos \$923.00 (check #188)

Judge O'Connell \$2,480.00 (check #563)

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TOWN CLERK

A check (#1161) in the amount of \$132.00 was submitted to Supervisor Parker for the month of February for the total of the following amounts:

REVENUE ACCOUNT #2544 DOG PERMITS: \$62.00 (\$70.00 collected, \$8.00 owed for February to the NYS Department of Agriculture and Markets

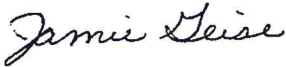
REVENUE ACCOUNT #2555 BLDG/ALTER DEMO PERMITS: \$50.00

REVENUE ACCOUNT #1603 VITALS: \$20.00

REVENUE ACCOUNT #2501 BUS & OCC LICENSES: \$0

With no further business, on a motion of Councilwoman Howard, seconded by Councilman Zink, the meeting was adjourned at 7:53 p.m. Carried unanimously.

Respectfully submitted,



Jamie Geise, Olean Town Clerk