

TOWN OF OLEAN MINUTES OF REGULAR MONTHLY MEETING
OLEAN TOWN HALL 2634 RT 16 NORTH, OLEAN NY 14760
September 18, 2018 6:00 PM

PRESENT: Annette Parker-----Supervisor
Scott Zink-----Councilman
Donna Howard-----Councilwoman
Jamie Geise-----Town Clerk
John Artlip-----Councilman
Pat Zink-----Highway Superintendent
Jerry Dzurhoff----- Code Enforcement Officer

ABSENT: Joshua Torrey-----Councilman

RECOGNITION OF OTHERS: Robin Pearl (Budget Officer)

The Board reviewed and signed bills for payment.

Supervisor Parker called the meeting to order at 6:30 with the Pledge to the Flag.

Resolution 1 (R:090118)

APPROVAL OF MINUTES

On a motion of Councilman Artlip, seconded by Councilwoman Howard , the following resolution was

ADOPTED: Ayes 3

Nays 0

Resolved that the minutes of August 21, 2018 be approved.

Resolution 2 (R:090218)

ADOPTING ABSTRACTS

On a motion of Councilman Artlip, seconded by Councilwoman Howard , the following resolution was

ADOPTED: Ayes 3

Nays 0

Resolved that the following bills have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund Nos. 113-123 \$6,117.56

Highway Fund Nos. 179-193 \$25,870.36

REPORT OF TOWN OFFICIALS

SUPERVISOR

- Supervisor Parker presented the monthly bank statements for review by the Board for the month of August
- The preliminary budget needs to be approved.

Resolution 3 (R:090318)

PRELIMINARY BUDGET

On a motion of Councilman Artlip, seconded by Councilwoman Howard, the following resolution was

ADOPTED: Ayes 3

Nays 0

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Resolved that, after changes were made to lines 51302 and 51304, the preliminary budget was approved.

SUPERINTENDENT OF HIGHWAY

- Constitution Avenue has been lined with paint even though Superintendent Zink notified them to wait until next year. \$50,000 has been received from the State, administered through NYSDOT for the work on the road. The County will help with paving.
- Two Mile Road Culvert– everything was signed and approved on the 13th of September. All material has been bought and installation will begin in the spring.
- The City mechanics have been doing labor work on the Town vehicles which is saving much money for the Town.
- With the Shared Services on the Zipper, the potential 50% reimbursement calculations are \$382,000.
- A representative from P.E.S.H.(Public Employee Safety & Health) came to the Town Garage and talked with Superintendent Zink for 3 hours. She will be sending a list of changes/corrections to be made at the garage.
- Back Hinsdale culvert – progressing – easements going through.
- Superintendent Zink will attend a meeting next week on the new flow meter to be installed for the Dugan East Sewer System .
- Superintendent Zink suggests making a financial plan for future Town of Olean budgets to replace large culverts in the Town.
- A new Chipper is needed for the Town. Councilman Artlip made a suggestion to check on the possibility of using Shared Services.

CODE ENFORCEMENT OFFICER

- Code Enforcement Officer Jerry Dzuroff submitted a list of permits and complaints for July 17th through September 18th.

JUSTICE REPORTS

Two checks were submitted to Supervisor Parker for the month of August in the following amounts:
Judge Churakos \$1,798.00 (check #182)
Judge O'Connell \$2,200.00 (check #552)

TOWN CLERK

A check (#1150) in the amount of \$802.00 was submitted to Supervisor Parker for the month of August for the total of the following amounts:
REVENUE ACCOUNT #2544 DOG PERMITS: \$185.00 (\$210.00 Collected, \$25.00 owed for August to the NYS Department of Agriculture and Markets
REVENUE ACCOUNT #2555 BLDG/ALTER DEMO PERMITS: \$543.00
REVENUE ACCOUNT #1603 VITALS: \$47.50
REVENUE ACCOUNT #2501 BUS & OCC LICENSES: \$26.50

With no further business, on a motion of Councilwoman Howard , seconded by Councilman Zink, the meeting was adjourned at 8:05 p.m. Carried unanimously.

Respectfully submitted,

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Jamie Geise

Jamie Geise
Olean Town Clerk